

Charity registration number SC003517 (Scotland)

Company registration number SC068995 (Scotland)

B.R.A.G. ENTERPRISES LIMITED
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

B.R.A.G. ENTERPRISES LIMITED

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B.R.A.G. ENTERPRISES LIMITED

CHAIRMAN'S STATEMENT

FOR THE YEAR ENDED 31 MARCH 2024

Chairman's Report

BRAG is now 35 years old. Who would have foreseen this all those years ago, from humble beginnings when it was established to help the people of the Benarty area in Central Fife that it would now be the organisation that has grown into a major provider of help and support to several local communities in the fields of regeneration and employment support. With our commitment to helping disadvantaged communities become more prosperous we are a leading proponent of developing a better future for all in our nation.

The skills development along with the incredible amount of support we provide for small business and entrepreneurs around the region is recognised by many as being the way forward in these economically troubled times, I can see that the problems we are addressing in the Fife region are replicated around the country and I personally promote and relay our business model to other regions who are also experiencing hardship and closures along with cutbacks in public services.

The BRAG team are not just developing the way forward for local people in Fife but are in fact trailblazing a concept that can and will develop other regions along similar lines.

To my fellow trustees and to the BRAG team I can only give my best wishes to you all for the sterling work you carry out for the benefit of those less fortunate than ourselves.

David Piper
Chairman

Dated: 26 August 2024

Managing Director's Report

It's hard to believe that the charity has now been in operation for over 35 years. From its early beginnings in Benarty when it was seen as pathfinder that led to a brand-new approach referred to as 'social enterprise' to today where we continue to innovate and have expanded to help more and more impoverished people and the communities they live in.

Throughout the years it has definitely had its highs and lows but the organization has continued to play a critical role in supporting local communities and none more so than now during this extended cost of living crisis. The impact of Brexit and the war in Ukraine have been cited by government as the causes of this although national government policy may not have helped. Regardless of the reasons, the effects have clearly put huge pressures on the people we support. We see the depressing impact of this on a daily basis and I take pride in the fact that yet again we have managed to provide the level of support we have, whilst also dealing with our own limited resources and standstill budgets. We have seen huge increases in our own operational costs and it's a credit to the team for stepping up and making the most of what limited resources we have then had to hand. I give thanks to our staff and stakeholders but also credit my fellow Trustees for their continued diligence and support.

The recent evaluation by Social Value Lab summarized in this report was a joy to read as it clearly evidences the impact we make in the communities' we support and really goes to show what good work we are doing, day in and day out. Well done Team BRAG!

Brian Robertson-Fern
Managing Director

Dated: 26 August 2024

B.R.A.G. ENTERPRISES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

The Trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's Memorandum and Articles of Association, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

To assist in the creation of a vibrant economy by developing communities, investing in people and building viable businesses.

Our Vision: "We exist because a better life is within everyone's reach"

Operating Area: We operate across Scotland however the bulk of our activities take place within our local area (Central Fife)

Our objects are:

- To relieve poverty among residents.
- To advance education among residents.
- To promote and/or provide training in skills of all kinds particularly to assist individuals in obtaining paid employment.
- To promote, establish and operate other schemes of a charitable nature for the benefit of the community.
- To relieve those in financial hardship, suffering discrimination by encouraging inward investment and business start-ups to take place.

We also have complementary organisational objectives:

- To be a good local employer giving back to the community where we can.
- To influence social and economic development policy (and practice) particularly within SIMD areas.

B.R.A.G. ENTERPRISES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Achievements and performance

Employability & Training

Our employability provision is still our largest workload and core business and we continue have a huge impact across Fife working closely with our Fife ETC partners where it's appropriate

Over the year BRAG delivered our No One Left Behind (NOLB) Spring Forward (Adult) and Bright Futures (19-24) provision as part of our joint offer that is both Fife wide that covers all the strands of the employability pathway. The funding is both No One Left Behind (NOLB) and the UK Government's Shared Prosperity albeit both are commissioned via Opportunities Fife Partnership

Outcomes 20223-24 (BRAG only figures)

| | |
|--------------------|---|
| No One Left Behind | 209 registrations 85 into work 361 PILs (Personal involvement Logs) |
| Shared Prosperity | 126 registrations 65 into work 215 PILs |

As in previous years, BRAG continued to provide ongoing support to both the clients we registered and those who would benefit from our wide, varied and innovative employability and personal growth, interventions.

During the 2023-2024 year, we continued to deliver our support in person and online, as 1-2-1 sessions and in groups. We also focussed on a new and very popular self-employment workshop in partnership with our Fife ETC partners Kingdom Works.

We also delivered pre recruitment retail drives for Tesco and Marks and Spencer's whilst also continuing to provide confidence building early engagement sessions through Art Therapy, pottery, cycling and walk and talk groups. We supplied travel tickets and travel training across all groups and supported those with low mood and anxiety. When ready we completed interview preparation for work ready clients.

We continued to provide advice and guidance to those with an offending background, completing letters of disclosure and support with job searching, ensuring that the field of employment chosen is appropriate to the background and that unachievable goals aren't encouraged.

Our achievements against our targets continuing to be at the highest end of delivery for our funders at Opportunities Fife and our ongoing funded provision is an example of the excellent work the teams have achieved.

STEM Activities

F24 at Auchmuty High School - This project with Auchmuty High School is now coming to an end for the current school year and it's been a very busy year, final preparations are taking place ahead of the teams race event at East Fortune on 9 May 2024. We have been lucky enough to partner with Leviton who have provided invaluable support in the form of engineers on site working with the young people as well as much needed funding and an insight into the STEM industry through workplace visits and opportunities for work placements and apprenticeships once the programme is complete. All the pupils involved have relished this opportunity as an alternative learning program, and have demonstrated initiative, practical skills, problem solving and team working, throughout the project. The team have been supported to develop the kit car from design to fabrication and then testing, as well as this, they also had to produce a portfolio of their work. The team have also been involved in other STEM activities enabling them to achieve a Youth Achievement Award. Youth 1st have supported this element throughout the programme.

B.R.A.G. ENTERPRISES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

We also delivered an innovative Games Design Programme in partnership with Abertay University as we knew that gaming would be great hook for engaging with young people and to help them develop skills for the future, this programme consisted of Game Conception and Design, Visual Design, Audio Creation, Play Testing, Pitching and Press Releases.

The young people created a game playable on a PC with the potential to be adapted to BRAG's Pico Neo 3 Pro VR headsets in the future. This programme subsequently won a National Award under the category STEM and Digital Skills at this year's National Youth Work Awards. This was a massive achievement for everyone involved.

Square Start Families

Our families project was funded by NOLB and was set up to support households in Dunfermline and West Fife Villages along with the North East Fife area

This year we focussed on establishing a new base in the North East Fife area which historically was under supported by delivery of services like this. Low internet access and lack of employment opportunities combined with the rural location, meant a need for robust welfare interventions. From our base at Cupar YMCA we worked closely with Waid Academy and now have a group of parents actively participating in our Square Start programme.

During the 2023-2024 year, we continued to deliver our support in person both 1-2-1 and in groups, as well as maintaining a heavy online presence for those family members who were unable to participate in person. Once again, we provided weekly family nights, themed learning sessions, activity days, art classes and cooking sessions. Thanks to the support of both Asda customers and the community champion, along with financial support from Technip FMC in Dunfermline we were able to hold two Christmas parties and ensure all Square Strat families children had a lovely gift for Christmas day.

Alongside this the light touch and sociable activities were designed to support growth and a route out of social isolation. Once again, we delivered trauma informed parenting workshops, first aid training, fire safety advice, digital skills training, and travel training. We also supported with housing and benefit issues, delivered homework classes and cooking and shopping on a budget sessions.

Outcomes 2023-24

| | |
|--------------------|------------------------------|
| No One Left Behind | 72 Family Registrations |
| | 89 PILs |
| | 280 family members supported |

The Pantry and Food for Thought

The Pantry@BRAG continues to provide our local community with access to local, affordable and healthy food options, whilst reducing food waste. Again, we see a regular increase in demand for Pantry membership and the team work tirelessly to ensure that everyone can access the Pantry whilst maintaining stock levels to ensure that there is enough food available. 'The Mary Pit' Stop Café has become the heart of the community on a Thursday during Pantry, members can meet for a tea/coffee, putting funds back into the Pantry and providing opportunities for social interaction, making new friends, creating support networks and increasing social and emotional wellbeing. The team also have a clothes rail stocked with new and used items and they can be themed depending on the time of year, back to school, Christmas etc. We continued to operate a delivery service to our more elderly and vulnerable members.

The Pantry team are always thinking of new ways to raise funds, everyone loves their Boombox Bingo, raffles and Bingo wingo with all funds raised put directly back into the Pantry to purchase food.

B.R.A.G. ENTERPRISES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2024**

In the last year we have;

- Diverted 29,075KG of food from landfill and used it to feed our local community
- Provided food and supported 11,072 individuals (8,059 Adults and 3,013 Children)
- 15 Volunteers regularly involved in the Pantry over the last year
- Over 1,666 Volunteer hours involved in the delivery of the Pantry over the last year

As part of our ongoing poverty reduction measures, the Pantry also offered Energy Efficiency support thanks to funding we received from Centrica.

This resulted in over 30 Handy Service visits being carried out when the target was actually 15. We found that 75% of all participants preferred a face to face visit rather than over the phone communication as support was required with their utility bills and they often needed 1-2-1 support to speak to their suppliers, therefore, requiring an adviser being in the home with the individual. This also helped when developing family action plans around reducing energy bills and resources/equipment that would help with this, such as LED bulbs, thermal curtains etc.

We also delivered Pantry Information sessions during pantry sessions. These sessions were very well attended with advisers providing basic energy efficiency advice, as well as giving away items such as thermal cups we were also organizing the more in-depth Handy Service visits to support individuals/families.

It was calculated that participants' gains amounted to £10,576.10, which highlights a significant social return on investment whilst making a real difference for families dealing with a cost of living crisis.

Investing in Communities Funding – Food for Thought Project

This Scottish Government Programme was designed to combat social isolation in Benarty and help move people to a more sustainable lifestyle. Over the year we worked with a total of 343 individuals.

Our Programme of activities has been very successful, often oversubscribed. In particular, the family cooking sessions, health & wellbeing activity sessions and the Energy Efficiency Support exceeded our initial targets and were really well received. We continued to work with participants through feedback and evaluations, to make changes to the programme, provide sessions that participants are looking for and to ensure the co-production approach remains part of our delivery. Being innovative around delivering tackling climate change activities within the local community has resulted in more engagement, we used arts & crafts (such as crochet/knitting, Easter Trees, Dream Catchers) and cooking sessions (cooking with left overs/Pantry shop cooking/meal kit bags) as a hook to engage with people and highlight the changes that people can make in their daily lives, all contributing to tackling climate change such as reusing, recycling, up cycling, reducing food waste etc.

The Health & Wellbeing activities were designed to reduce social isolation, support positive mental health & wellbeing and improving fitness has been a real draw for the community. Activities such as Chair Yoga, Line Dancing, Crocheting/Knitting, Flower Arranging, Arts & Crafts including mosaics, dream catchers, Easter Trees sessions, walk & talk sessions have had a real impact on the individuals involved and highlights the need and impact on the participants. The Family cooking sessions have also proved very popular and are really encouraging families to cook and eat together. Our most recent themed cooking session were around Easter and fun was had by all! We seen that the majority of families attend several sessions as they gain so much from coming along and have been involved in developing new sessions for the coming year. This is very much a community led project.

We have many sessions planned over the coming months, from candle making using bees wax which is environmentally friendly, pebble art, sauerkraut/breadmaking and many more. We also continue to work with Benarty Primary School which is having such a positive impact on the children.

B.R.A.G. ENTERPRISES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2024**

The Kettle's on@BRAG

The Kettle's on at the Pantry@BRAG was one of two warm welcome spaces that BRAG provided during the winter months. One was in Crosshill and the other one at the Hub in Leven. These valuable interventions provided their local communities with access to meaningful activity, supporting mental health & wellbeing, whilst also providing a social space for the community to come together, socialise together, reducing isolation, offering support and helping to reduce the impact of those affected by fuel and food poverty. The community can also access warm food (homemade soup, breakfast rolls) tea/coffee and biscuits. The sessions were run from our Pantry space at BRAG in Crosshill, every Friday between 12.30noon-2.30pm and Our Together Levenmouth Hub every Sunday.

During the winter period we supported more than 340 individuals and additional support was offered to more than 60 of those individuals in relation to accessing our Pantry provision and our Energy Efficiency support, which enabled people to get access to LED light bulbs, fuel vouchers, electric blankets and support to apply for warm home discounts. Some participants also went on to take part in other provision being delivered at BRAG such as our adult and family cooking sessions.

As a result of the Warm Welcome and bringing people together in Crosshill the crochet/knitting group has really taken off and is now being fully led by the community and the participants attending, they have also created some amazing pieces of work such as crochet poppy wreaths for Armistice Day which were donated to Benore Care Home and the War Memorial in Lochore. They are also working with St Kenneths Primary/Nursery School to create educational toys to encourage outdoor play, such as how a caterpillar turns into a butterfly. This has all come from ideas from the group themselves.

Together Levenmouth Hub & Events Space

The Together Levenmouth Hub finally reopened after the devastating fire in the neighboring property back in November 2022.

Since the reopening back in October 2023 It had been a busy year for the team with month on month increases in trading income. Our team also provided 45 Warm Space sessions over the winter months to help people have access to a free space to go where they could get warm and have food. We also ran a free grotto for 300 local children and picked 20 bags worth of litter from local beauty sites. We did about 1000 hours of community work for other charities and community groups. We served in the local foodbank, worked in their warehouse, planted 2000 trees and 200 poppy seeds, we gardened and cleaned and served thousands of drinks and food. Additionally, we have been running free bingo for the elderly and routinely get around 30 people per session.

Methil and Crosshill Enterprises Centres

Our enterprises centres have continued to provide affordable business space for small local businesses in each area as well as providing good quality accommodation to our staff and volunteers. Crosshill still requires ongoing improvements as we tackle years of under investment as we attempt to bring the structure up to modern days standards Both building has also benefited from ongoing repairs and improvements which has helped us achieve 100% occupancy.

Quality and Business Support

As you will have read, It has been a busy year for BRAG with new projects being developed, existing project parameters changing along with new staff being hired with staff also moving on to pastures new. To make it even harder for ourselves we also decided to overhaul all of our HR procedures which, in turn, has brought new processes into force. Recent changes in legislation have also meant new Terms and Conditions are now being distributed to all members of staff and job descriptions are being reviewed to ensure they accurately reflect the nature of individual new roles.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Staff Survey The organization now carries out a bi-annual staff survey to measure the mood in the organization. The feedback from the last 2 years staff surveys were analysed earlier this year, and several measures have since been introduced with more to follow over the coming months.

- Training development needs were identified and requested by staff and additional training resources have been identified, developed and utilised allowing staff to upskill within their own roles and for their continued professional development. This is an ongoing exercise and the addition of protected time for reflection as well as individual personal development plans will be rolled out over the coming months.
- A new support and review system has been introduced to ensure all staff receive dedicated time for 1-2-1 support and feedback. This allows staff to keep track of their own development needs and chart their own progress within their role.
- Additional lines of responsibility were created within the teams to allow for job advancement for staff and give the organisation an additional level of succession planning.
- Hybrid working has been introduced to allow for a better work/life balance for staff who wish to use that system and the TOIL system has been introduced to teams that did not have that facility previously.
- In response to feedback regarding equipment, there is a rolling programme of upgrades and renewals for all staff laptops and an overhaul of our communications system has led to a reduction in the use of landline based desktop phones and staff being allocated mobile phones for work purposes.
- The development of a BRAG newsletter has proved to be a welcome addition as an aid for communication between the different buildings and the various teams.
- A **wellbeing** group is now in place, managed by staff themselves where they are able to identify initiatives and activities which focus on their needs and helps us to embed wellbeing as part of a healthier and more inclusive culture.
- A new values framework has been developed with input and suggestions from staff, management, and board members. This collaborative approach for the vision for the work culture we want to see develop within BRAG proved so successful that other working groups have started for areas where staff have identified such an approach would be helpful.
- BRAG's core values of **honesty and integrity are demonstrated** across all that we do. We maintain a **responsive approach** where we are both **innovative and courageous** in those responses. Our approach is **inclusive** of all and representative of all those we have contact with and critically, we remain **person centred**.
- **Achievement of Leader Status in the DWP Disability Confident Scheme**

Disability leader – We were proud to announce that in December, we achieved Leader status in the Department for Work and Pensions (DWP) Disability Confident Scheme. This recognition places us among an elite group of only 14 organisations within our region, which spans from Aberdeen through Dundee, Perth, Angus, and Fife. This diverse area includes employers ranging from sole traders to large organisations such as local Councils and the NHS.

The Disability Confident Scheme encourages employers to think differently about disability and take proactive steps to improve how they recruit, retain, and develop disabled people. The scheme also emphasises effectively managing employees with disabilities or health conditions.

Health & Safety -The implementation of a management system has brought a more robust monitoring of processes. Roles and responsibilities are clearly defined, and a strong training programme for all staff has brought a new awareness to staff around the need for good practice. A new in-house induction stresses the value of health & safety and the importance of reporting.

The Health & Safety group meet monthly. This allows for the reps to be fully briefed on any issues that have arisen and to have an element of informal training on any new processes and policies which affect their role. Every month there is a focus on a particular component of their role.

B.R.A.G. ENTERPRISES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Policy Development - Our Quality Manual has four levels, Corporate, Staffing, Health & Safety and Local. Across those four levels there are currently in excess of 50 policies and procedures. There is an ongoing system of reviewing, developing, approving, and implementation of all those policies, the introduction of new policies, and any associated paperwork.

Sitting alongside all policies is the development of guidance and training for managers and staff to ensure successful understanding and implementation.

Continues Improvement & Staff Participation - Staff have adapted well to the adjustments that have been made as part of our test of change. We will continue to review all policies and all processes across all sites, we will continue to monitor the implementation to ensure they are being carried out correctly and we will continually evaluate performance across all areas by providing the knowledge, tools and guidance to help everyone play their part to build engaged teams, increase efficiency, and increase stakeholder satisfaction. Staff are now represented at Board level and have a voice in all decision making.

BRAG remains is a real living wage employer and have a staff welfare group as we recognize that our team is our biggest asset and deserve our full support.

External Evaluation

In 2023 BRAG commissioned an independent evaluation be carried out by recognised evaluator Social Value Lab. The aim was to recognise the impact of BRAG services as we prepared to celebrate our 35 years of existence.

The evaluation was undertaken in late 2023 and early 2024 and covered the previous 3 years providing valuable insights into the impact of services offered across the communities of Fife where we currently operates. The evaluation was conducted to assess the effectiveness of BRAG in achieving its objectives and to gather feedback from service users, tenants, and key stakeholders alike where it gathered data on its core services namely:

- Employability & Training
- Affordable Enterprise Space.
- Community Support (Families and poverty reduction)

The evaluation highlighted several key findings. Firstly, excluding its partner performance BRAG have been successful in getting people into work, with 520 individuals finding employment over the previous three years. Additionally, 431 individuals have successfully become self-employed all with the support of BRAG's Employability Services. This demonstrates the effectiveness of BRAG in helping unemployed individuals gain employment and develop the necessary skills and confidence for their future success.

The evaluation also emphasized the positive impact of BRAG as a landlord for small businesses. Tenants appreciate the value for money offered by BRAG, as well as the support and sense of community they experienced. Being part of the BRAG community was reported to have a positive effect on their business, with tenants benefiting from networking opportunities and referrals from other businesses within the BRAG centres.

BRAG's Community Services had been effective in addressing social isolation and loneliness, building confidence, improving physical and mental health, and increasing financial well-being. Service users reported feeling less isolated and more connected to their community as a result of attending BRAG services. They also experienced increased confidence, improved mental well-being, and better physical health. The BRAG Food Pantry, in particular, has been praised for its affordability, reducing the stigma of poverty, and providing access to affordable food.

B.R.A.G. ENTERPRISES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Key stakeholders and funders recognize the pivotal role that BRAG plays in the community, acting as an "honest broker" between the community and other service providers. BRAG's partnership working approach as the lead partner of Fife ETC and its ability to bring together various organisations and support providers have been highly valued. Additionally, BRAG is seen as a trusted partner and representative of the third sector in Fife.

However, the evaluation also identified areas for improvement. Suggestions include the need for extended opening hours and the provision of more services for young people. The report also highlighted the historic and entrenched issues of unemployment, poverty, and limited opportunities in the communities that BRAG serves. The lack of training, employment, and resources in the areas BRAG operate within makes it difficult for individuals to escape poverty and find sustainable employment. The report emphasized the need for targeted interventions that address the specific cultural and historic issues faced by people living in poverty in Fife.

In conclusion, the evaluation demonstrated the effectiveness of BRAG Enterprises in achieving its objectives and making a positive impact on the community of Fife. The findings highlight the success of BRAG in getting people into work, supporting self-employment, addressing social isolation, improving well-being, and acting as a valuable partner in the community.

Financial review

The results for the year are shown on page 16 of the financial statements. During the year a surplus of £312,934 (2023 - £31,427 deficit) was generated of which a surplus of £122,669 (2023:£24,001) was unrestricted and a surplus of £190,265 (2023:£55,248 deficit) was restricted. The unrestricted surplus is stated after a gain on revaluation of property of £331,664.

The organisation set aside a large portion of restricted employability grant income back in 2021-22 and we continue to utilise those restricted funds to deliver on the funders wishes. Although our accounts show a deficit for the year we are in effect using up those restricted reserves from 2 years ago. Our cash flow has been tight over the last few years. This has now improved with the imminent payment of outstanding ESIF Funding. Our properties have also all been revalued and have seen an uplift on the balance sheet

Service Delivery

The Directors would refer people to their community Annual Report for written and photographic details of the numerous services delivered throughout the year. The community Annual Report is available from the registered office.

B.R.A.G. ENTERPRISES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Structure, governance and management

The charity is a company limited by guarantee that has no share capital and is a recognised charity governed by its Memorandum and Articles of Association.

Decision Making Strategy and direction for the organisation is decided at Trustee level. On a day to day basis the Managing Director implements the strategy on behalf of the Trustees. There are financial restrictions placed upon the Managing Director who is unable to authorise single items of expenditure in excess of £2,000 unless consent is first given by a minimum of two bank signatories.

The Board normally meets on a six weekly cycle and at its meetings considers the risks which the charity faces and puts in place appropriate mitigation. Where appropriate, these mitigation measures are formalised through systems or procedures. The business plan identifies the significant external risks to funding and details a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

Procedures are in place to ensure compliance with health and safety of staff, clients and visitors to the centre. These procedures are periodically reviewed by our Quality Group to ensure that they continue to meet the needs of the charity. The Board have also recently introduced a Risk Management Plan that they plan to revisit at least annually.

Trustees are appointed in line with a skills map for the organisation which details the required level and range of skills required for a Board of trustees for the organisation. Where a skills gap is identified existing members of the Board look to actively recruit new members with the skills required. Appointment of new trustees is by majority vote at an Annual General Meeting. There is a general induction providing an overview and introduction to the organisation including its aims, objectives, ethics and operation. Added to this, new Trustees receive training in a document outlining the duties and responsibilities of being a Trustee of BRAG, this includes legal responsibilities. Trustees sign to say that they have received the training and understand their responsibilities as Trustee. The organisation is also supported by a nominated Link Officer from Fife Council.

B.R.A.G. ENTERPRISES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2024**

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Reference and administrative information - Trustees

David Piper (Chair)
Brian Robertson-Fern (Managing Director)
Iain Gow
Anne Hay
James (Lindsay) Stewart
Rosemary Holt (Resigned 10 November 2023)
Rodger McMullan (Resigned 27 February 2024)
Tommy Sweeney
Morag Dawson
Richard Thomson (Appointed 9 July 2024)

CHARITY NUMBER SC003517
COMPANY NUMBER SC068995

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B.R.A.G. ENTERPRISES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2024**

Key Management personnel remuneration

The Trustees consider themselves the key management of the charity in charge of directing and controlling, running and operating the charity on a day to day basis. The Managing Director then has authority to then recruit the salaried staff required to fulfil the objectives and any contractual obligations of the charity.

The Managing Director is both an employee and a Trustee, however, no other trustees received remuneration in the year. Details of Directors expenses are disclosed in the accounts.

Statement of Trustees' responsibilities

The Trustees, who are also the directors of B.R.A.G. Enterprises Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

The auditor, Thomson Cooper, is deemed to be reappointed under section 487(2) of the Companies Act 2006.

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees' report was approved by the Board of Trustees.

Brian Robertson-Fern

Trustee

Dated: 26 August 2024

B.R.A.G. ENTERPRISES LIMITED

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF B.R.A.G. ENTERPRISES LIMITED

Opinion

We have audited the financial statements of B.R.A.G. Enterprises Limited (the 'Charity') for the year ended 31 March 2024 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

B.R.A.G. ENTERPRISES LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF B.R.A.G. ENTERPRISES LIMITED

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Accounts (Scotland) Regulations 2006 (as amended) require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' report; or
- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the directors of the Charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Extent to which the audit was capable of detecting irregularities, including fraud

We considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud in the following areas: existence and timing of recognition of income, posting of unusual journals along with complex transactions and manipulating the Charity's key performance indicators to meet targets. We discussed these risks with management, designed audit procedures to test the timing and existence of revenue, tested a sample of journals to confirm they were appropriate and reviewed areas of judgement for indicators of management bias to address these risks.

We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our sector experience through discussion with the officers and other management (as required by the auditing standards).

We reviewed the laws and regulations in areas that directly affect the financial statements including financial and taxation legislation and considered the extent of compliance with those laws and regulations as part of our procedures on the related financial statement items.

With the exception of any known or possible non-compliance with relevant and significant laws and regulations, and as required by the auditing standards, our work in respect of these was limited to enquiry of the officers and management of the charity.

B.R.A.G. ENTERPRISES LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF B.R.A.G. ENTERPRISES LIMITED

We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

These inherent limitations are particularly significant in the case of misstatement resulting from fraud as this may involve sophisticated schemes designed to avoid detection, including deliberate failure to record transactions, collusion or the provision of intentional misrepresentations.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charity's trustees, as a body, in accordance with Section 44(1)(c) of the Charities and Trustees Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended). Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Andrew Croxford (Senior Statutory Auditor)

**For and on behalf of Thomson Cooper, Statutory Auditors
Dunfermline**

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Thomson Cooper is eligible for appointment as auditor of the Charity by virtue of its eligibility for appointment as auditor of a company under of section 1212 of the Companies Act 2006.

B.R.A.G. ENTERPRISES LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

Current financial year

| | | Unrestricted funds 2024 £ | Restricted funds 2024 £ | Total 2024 £ | Total 2023 £ |
|---|-------|------------------------------------|----------------------------------|--------------------|--------------------|
| | Notes | | | | |
| Income from: | | | | | |
| Donations and legacies | 2 | 8,400 | - | 8,400 | 8,400 |
| Charitable activities | 3 | 130,096 | 1,811,207 | 1,941,303 | 1,428,683 |
| Other trading activities | 4 | 471,359 | - | 471,359 | 494,808 |
| Total income | | 609,855 | 1,811,207 | 2,421,062 | 1,931,891 |
| Expenditure on: | | | | | |
| Charitable activities | 6 | 770,382 | 1,669,410 | 2,439,792 | 1,963,318 |
| Net (outgoing)/incoming resources before transfers | | (160,527) | 141,797 | (18,730) | (31,427) |
| Gross transfers between funds | | (48,468) | 48,468 | - | - |
| Net (outgoing)/incoming resources | | (208,995) | 190,265 | (18,730) | (31,427) |
| Other recognised gains and losses | | | | | |
| Revaluation of tangible fixed assets | | 331,664 | - | 331,664 | - |
| Net movement in funds | | 122,669 | 190,265 | 312,934 | (31,427) |
| Fund balances at 1 April 2023 | | 1,405,894 | 768,858 | 2,174,752 | 2,206,179 |
| Fund balances at 31 March 2024 | | 1,528,563 | 959,123 | 2,487,686 | 2,174,752 |

The statement of financial activities includes all gains and losses recognised in the year.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

B.R.A.G. ENTERPRISES LIMITED

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

Prior financial year

| | | Unrestricted funds 2023 £ | Restricted funds 2023 £ | Total 2023 £ |
|---|-------|------------------------------------|----------------------------------|--------------------|
| | Notes | | | |
| <u>Income from:</u> | | | | |
| Donations and legacies | 2 | 8,400 | - | 8,400 |
| Charitable activities | 3 | 255,306 | 1,173,377 | 1,428,683 |
| Other trading activities | 4 | 494,808 | - | 494,808 |
| | | | | |
| Total income | | 758,514 | 1,173,377 | 1,931,891 |
| | | | | |
| <u>Expenditure on:</u> | | | | |
| Charitable activities | 6 | 734,513 | 1,228,805 | 1,963,318 |
| | | | | |
| Net (outgoing)/incoming resources before transfers | | 24,001 | (55,428) | (31,427) |
| | | | | |
| Net (outgoing)/incoming resources | | 24,001 | (55,428) | (31,427) |
| | | | | |
| Other recognised gains and losses | | | | |
| | | | | |
| Net movement in funds | | 24,001 | (55,428) | (31,427) |
| | | | | |
| Fund balances at 1 April 2022 | | 1,381,893 | 824,286 | 2,206,179 |
| | | | | |
| Fund balances at 31 March 2023 | | 1,405,894 | 768,858 | 2,174,752 |

B.R.A.G. ENTERPRISES LIMITED

BALANCE SHEET

AS AT 31 MARCH 2024

| | Notes | 2024 £ | £ | 2023 £ | £ |
|--|-------|-----------|-----------|-----------|-----------|
| Fixed assets | | | | | |
| Tangible assets | 12 | | 2,403,097 | | 2,251,488 |
| Current assets | | | | | |
| Debtors | 13 | 123,477 | | 541,541 | |
| Cash at bank and in hand | | 877,438 | | 123,450 | |
| | | 1,000,915 | | 664,991 | |
| Creditors: amounts falling due within one year | 14 | (478,369) | | (281,195) | |
| Net current assets | | | 522,546 | | 383,796 |
| Total assets less current liabilities | | | 2,925,643 | | 2,635,284 |
| Creditors: amounts falling due after more than one year | 16 | | (437,957) | | (460,532) |
| Net assets | | | 2,487,686 | | 2,174,752 |
| Income funds | | | | | |
| Restricted funds | 19 | | 959,123 | | 768,858 |
| <u>Unrestricted funds</u> | | | | | |
| Designated funds | 20 | 1,205,623 | | 1,205,623 | |
| General unrestricted funds | 22 | 322,940 | | 200,271 | |
| | | | 1,528,563 | | 1,405,894 |
| | | | 2,487,686 | | 2,174,752 |

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 26 August 2024

Brian Robertson-Fern
Trustee

David Piper
Trustee

Company registration number SC068995

B.R.A.G. ENTERPRISES LIMITED

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2024

| | Notes | 2024 £ | £ | 2023 £ | £ |
|--|-------|-----------|-----------|-----------|-----------|
| Cash flows from operating activities | | | | | |
| Cash generated from operations | 23 | | 891,144 | | 234,159 |
| Investing activities | | | | | |
| Purchase of tangible fixed assets | | (114,581) | | (145,606) | |
| Net cash used in investing activities | | | (114,581) | | (145,606) |
| Financing activities | | | | | |
| Repayment of bank loans | | (22,575) | | (23,257) | |
| Net cash used in financing activities | | | (22,575) | | (23,257) |
| Net increase in cash and cash equivalents | | | 753,988 | | 65,296 |
| Cash and cash equivalents at beginning of year | | | 123,450 | | 58,154 |
| Cash and cash equivalents at end of year | | | 877,438 | | 123,450 |

B.R.A.G. ENTERPRISES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

B.R.A.G. Enterprises Limited is a private company limited by guarantee incorporated in Scotland. The registered office is Crosshill Business Centre, Main Street, Crosshill, Fife, KY5 8BJ.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's Memorandum and Articles of Association, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

The trustees are satisfied that B.R.A.G Enterprises Limited has adequate unrestricted resources, of which a high percentage is held in cash, to continue its objectives for the foreseeable future, and therefore believe it is appropriate to adopt the going concern basis in preparing these financial statements.

At the date of the approval of the financial statements, the trustees have considered a period of 12 months from the date of approval of the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Designated funds – these are funds which have been set aside by the trustees for a specific purpose

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Voluntary income is recognised in the accounts as an in-kind donation equal to the estimated cost of providing the loan facility at a market rate of interest when it has been provided interest free.

Activities for generating funds include rental and commercial income and are accounted for over the period to which the income is generated.

Grants are recognised in full in the Statement of Financial Activities in the year in which they are receivable. All other income of a revenue nature is included when receivable.

B.R.A.G. ENTERPRISES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Charitable expenditure includes direct and indirect costs of the charity. Indirect costs have been allocated between costs of activities in the furtherance of charitable objectives, and governance based on staff time and usage.

Governance costs include any costs in relation to audit and accountancy work, legal and professional advice, and consultancy costs associated with constitutional and statutory requirements.

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered.

Support costs have been allocated between activities undertaken directly.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

| | |
|-----------------------------|----------------------|
| Freehold land and buildings | 2 - 5% Straight Line |
| BioMass Boiler | 5% Straight Line |
| Computer Equipment | 33% Straight Line |
| Fixtures and fittings | 15% Reducing Balance |
| Motor vehicles | 20% Straight Line |

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

B.R.A.G. ENTERPRISES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Legal Status

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is £1. At the end of the financial year there were eleven members.

2 Donations and legacies

| | Total 2024 £ | Total 2023 £ |
|-------------------|-----------------------------|-----------------------------|
| Donations in kind | 8,400 | 8,400 |

B.R.A.G. ENTERPRISES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

3 Charitable activities

| | Total 2024 £ | Total 2023 £ |
|--------------------|--------------------|--------------------|
| Grants receivable | 1,941,303 | 1,428,683 |
| Analysis by fund | | |
| Unrestricted funds | 130,096 | 255,306 |
| Restricted funds | 1,811,207 | 1,173,377 |
| | 1,941,303 | 1,428,683 |

4 Other trading activities

| | Total 2024 £ | Total 2023 £ |
|--|--------------------|--------------------|
| Rental, Management fees and Ofgem income | 471,359 | 494,808 |

5 Costs of Generating Voluntary Income

Costs of generating voluntary income comprise in kind donations equal to interest on the interest free loan (see Note 14).

B.R.A.G. ENTERPRISES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

6 Charitable activities

| | 2024 £ | 2023 £ |
|--|------------------|------------------|
| Staff costs | 1,210,435 | 1,102,402 |
| Depreciation and impairment | 174,570 | - |
| Travel costs | 17,907 | 17,250 |
| Training costs | 10,355 | 6,458 |
| Programme costs | 363,585 | 318,296 |
| Goods for resale | 14,247 | 13,749 |
| Costs of generating voluntary income | 8,400 | 8,400 |
| | <u>1,799,499</u> | <u>1,466,555</u> |
| Share of support costs (see note 9) | 599,035 | 458,277 |
| Share of governance costs (see note 9) | 41,258 | 38,486 |
| | <u>2,439,792</u> | <u>1,963,318</u> |
| Analysis by fund | | |
| Unrestricted funds | 770,382 | 734,513 |
| Restricted funds | 1,669,410 | 1,228,805 |
| | <u>2,439,792</u> | <u>1,963,318</u> |

7 Net movement in funds

| | 2024 £ | 2023 £ |
|--|-----------|-----------|
| Net movement in funds is stated after charging/(crediting) | | |
| Depreciation of owned tangible fixed assets | 120,065 | 116,143 |
| Impairment of owned tangible fixed assets | 174,570 | - |

8 Trustees

Expenses amounting to £1,153 (2023- £338) were paid to one director (2023 - one director) during the year. No other Directors received any remuneration or expenses during the year.

B.R.A.G. ENTERPRISES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

9 Support costs

| | Support costs | Governance costs | 2024 | 2023 | Basis of allocation |
|------------------------|----------------|------------------|----------------|----------------|---------------------|
| | £ | £ | £ | £ | |
| Staff costs | - | 32,139 | 32,139 | 28,274 | Direct |
| Depreciation | 120,065 | - | 120,065 | 116,143 | Direct |
| Rent | 75,240 | - | 75,240 | 82,478 | Direct |
| Heat & Light | 67,608 | - | 67,608 | 70,686 | Direct |
| Postage and stationery | 8,314 | - | 8,314 | 7,550 | Direct |
| Telephone | 15,564 | - | 15,564 | 12,212 | Direct |
| Advertising | 13,785 | - | 13,785 | 5,628 | Direct |
| Repairs and renewals | 148,707 | - | 148,707 | 58,624 | Direct |
| Cleaning | 17,313 | - | 17,313 | 29,361 | Direct |
| Insurance | 66,792 | - | 66,792 | 43,233 | Direct |
| Bank Charges | 15,382 | - | 15,382 | 14,199 | Direct |
| General Expenses | 50,265 | - | 50,265 | 18,163 | Direct |
| Audit fee | - | 7,800 | 7,800 | 7,300 | Governance |
| Professional fees | - | 1,319 | 1,319 | 2,912 | Governance |
| | <u>599,035</u> | <u>41,258</u> | <u>640,293</u> | <u>496,763</u> | |

Prior Financial Year

| | Support costs | Governance costs | 2023 | Basis of allocation |
|------------------------|----------------|------------------|----------------|---------------------|
| | £ | £ | £ | |
| Staff costs | - | 28,274 | 28,274 | Direct |
| Depreciation | 116,143 | - | 116,143 | Direct |
| Rent | 82,478 | - | 82,478 | Direct |
| Heat & Light | 70,686 | - | 70,686 | Direct |
| Postage and stationery | 7,550 | - | 7,550 | Direct |
| Telephone | 12,212 | - | 12,212 | Direct |
| Advertising | 5,628 | - | 5,628 | Direct |
| Repairs and renewals | 58,624 | - | 58,624 | Direct |
| Cleaning | 29,361 | - | 29,361 | Direct |
| Insurance | 43,233 | - | 43,233 | Direct |
| Loss/(gain) on assets | 14,199 | - | 14,199 | Direct |
| General Expenses | 18,163 | - | 18,163 | Direct |
| Audit fee | - | 7,300 | 7,300 | Governance |
| Professional fees | - | 2,912 | 2,912 | Governance |
| | <u>458,277</u> | <u>38,486</u> | <u>496,763</u> | |

B.R.A.G. ENTERPRISES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

10 Employees

Number of employees

The average monthly number of employees during the year was:

| | 2024 Number | 2023 Number |
|-----------------|----------------|----------------|
| Project workers | 34 | 33 |
| Admin/Other | 7 | 7 |
| | <u>41</u> | <u>40</u> |

Employment costs

| | 2024 £ | 2023 £ |
|-----------------------|------------------|------------------|
| Wages and salaries | 1,074,985 | 968,255 |
| Social security costs | 90,179 | 86,233 |
| Other pension costs | 77,410 | 76,188 |
| | <u>1,242,574</u> | <u>1,130,676</u> |

The key management personnel of the charity comprise the Trustees including the managing director. The total employee benefits of the key management personnel of the charity were £59,224 (2023 - £56,549).

There were no employees whose annual remuneration was £60,000 or more.

11 Impairments

Impairment tests have been carried out where appropriate and the following impairment losses have been recognised in profit or loss:

| | 2024 £ | 2023 £ |
|-------------------------------|----------------|-----------|
| In respect of: | | |
| Property, plant and equipment | <u>174,570</u> | <u>-</u> |

B.R.A.G. ENTERPRISES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

12 Tangible fixed assets

| | Freehold land and buildings £ | BioMass Boiler £ | Computer Equipment £ | Fixtures and fittings £ | Motor vehicles £ | Total £ |
|--|-------------------------------------|------------------------|----------------------------|----------------------------|---------------------|------------|
| Cost | | | | | | |
| At 1 April 2023 | 2,355,196 | 257,607 | 46,601 | 182,009 | 48,268 | 2,889,681 |
| Additions | 96,615 | - | 12,890 | 5,076 | - | 114,581 |
| Revaluation | (216,811) | - | - | - | - | (216,811) |
| At 31 March 2024 | 2,235,000 | 257,607 | 59,491 | 187,085 | 48,268 | 2,787,451 |
| Depreciation and impairment | | | | | | |
| At 1 April 2023 | 280,770 | 138,848 | 33,344 | 159,353 | 25,879 | 638,194 |
| Depreciation charged in the year | 93,135 | 2,855 | 6,607 | 8,788 | 8,680 | 120,065 |
| Impairment losses | 174,570 | - | - | - | - | 174,570 |
| Revaluation | (548,475) | - | - | - | - | (548,475) |
| At 31 March 2024 | - | 141,703 | 39,951 | 168,141 | 34,559 | 384,354 |
| Carrying amount | | | | | | |
| At 31 March 2024 | 2,235,000 | 115,904 | 19,540 | 18,944 | 13,709 | 2,403,097 |
| At 31 March 2023 | 2,074,426 | 118,760 | 13,257 | 22,656 | 22,389 | 2,251,488 |

More information on the impairment arising in the year is given in note 11.

During the year ended 31 March 2024 the freehold land and buildings at Crosshill, Thomson House and Leven were revalued by Andrew Reilly Associates Limited at £2,350,000 inclusive of the Biomass boiler.

On an historical cost basis the net book value of property would be £1,870,726 (2023 - £1,858,429).

13 Debtors

| | 2024 £ | 2023 £ |
|---|-----------|-----------|
| Amounts falling due within one year: | | |
| Trade debtors | 17,022 | 9,468 |
| Other debtors | 106,455 | 532,073 |
| | 123,477 | 541,541 |

B.R.A.G. ENTERPRISES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

14 Creditors: amounts falling due within one year

| | Notes | 2024 £ | 2023 £ |
|------------------------------------|-------|----------------|----------------|
| Bank loans | 15 | 23,015 | 23,015 |
| Other taxation and social security | | 25,664 | 24,059 |
| Trade creditors | | 34,812 | 13,953 |
| Other creditors | | 48,775 | 25,817 |
| Accruals and deferred income | | 346,103 | 194,351 |
| | | <u>478,369</u> | <u>281,195</u> |

15 Loans and overdrafts

| | 2024 £ | 2023 £ |
|---|----------------|----------------|
| Other long term loans | 460,972 | 483,547 |
| | <u>460,972</u> | <u>483,547</u> |
| Payable within one year | 23,015 | 23,015 |
| Payable after one year | 437,957 | 460,532 |
| | <u>460,972</u> | <u>460,532</u> |
| Amounts included above which fall due after five years: | | |
| Payable other than by instalments | 210,000 | 210,000 |
| | <u>210,000</u> | <u>210,000</u> |

In the year ending 31 March 2007 the charity purchased the property it occupies at Crosshill. Fife Council provided a loan of £210,000 which will be payable in the event of the sale of the property. There is no interest on this loan and it is secured on the property.

16 Creditors: amounts falling due after more than one year

| | Notes | 2024 £ | 2023 £ |
|-------------|-------|----------------|----------------|
| Other loans | 15 | 437,957 | 460,532 |
| | | <u>437,957</u> | <u>460,532</u> |

17 Retirement benefit schemes

Defined contribution schemes

The Charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £77,410 (2023 - £76,188).

18 Share capital

The company has no share capital as it is limited by guarantee. The members have agreed to contribute £1 each in the event of the company being unable to meet its debts,

B.R.A.G. ENTERPRISES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

19 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

Year Ended 31 March 2024

| | Movement in funds | | | | |
|------------------------------------|----------------------------|-----------------------|-----------------------|---------------|-----------------------------|
| | Balance at 1 April 2023 | Incoming resources | Resources expended | Transfers | Balance at 31 March 2024 |
| | £ | £ | £ | £ | £ |
| Capital Funds | 58,999 | - | - | - | 58,999 |
| Enterprise Growth Fund | 68,233 | - | (12,881) | - | 55,352 |
| Coalfields Worx | 7,456 | 16,250 | (23,259) | - | 447 |
| Gannochy Trust | 6,792 | - | (6,009) | - | 783 |
| Shared Prosperity | 53,908 | 139,500 | (108,453) | - | 84,955 |
| Fife ETC - Challenge Fund | 1,784 | - | - | - | 1,784 |
| Robertson Trust | (772) | 31,500 | (30,579) | - | 149 |
| Scottish Government - Square Start | 1,679 | - | - | - | 1,679 |
| Cowdenbeath Town House | - | 17,000 | (10,602) | - | 6,398 |
| Crosshill Garden | - | 50,957 | (2,929) | - | 48,028 |
| Corra Foundation | 6,920 | - | - | - | 6,920 |
| Pantry Crosshill | 39,826 | 70,166 | (65,962) | - | 44,030 |
| Keep Scotland Beautiful | 10,184 | - | - | - | 10,184 |
| High Street Hub Capital Grant | 417,521 | - | - | - | 417,521 |
| High Street Hub Revenue | 4,682 | 320,793 | (373,943) | 48,468 | - |
| NOLB - All Categories | 91,646 | 1,165,041 | (1,034,793) | - | 221,894 |
| | <u>768,858</u> | <u>1,811,207</u> | <u>(1,669,410)</u> | <u>48,468</u> | <u>959,123</u> |

B.R.A.G. ENTERPRISES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

19 Restricted funds

(Continued)

Year Ended 31 March 2023

| | Movement in funds | | | | |
|------------------------------------|----------------------------|-----------------------|-----------------------|-----------|-----------------------------|
| | Balance at 1 April 2022 | Incoming resources | Resources expended | Transfers | Balance at 31 March 2023 |
| | £ | £ | £ | £ | £ |
| Capital Funds | 58,999 | - | - | - | 58,999 |
| Enterprise Growth Fund | 81,115 | - | (12,882) | - | 68,233 |
| Coalfields Worx | - | 66,061 | (58,605) | - | 7,456 |
| Gannochy Trust | 13,226 | - | (6,434) | - | 6,792 |
| Shared Prosperity | - | 135,000 | (81,092) | - | 53,908 |
| Fife ETC - Challenge Fund | 1,784 | - | - | - | 1,784 |
| Robertson Trust | - | 7,876 | (8,648) | - | (772) |
| Scottish Government - Square Start | 1,679 | - | - | - | 1,679 |
| Corra Foundation | 24,568 | - | - | (17,648) | 6,920 |
| Pantry Crosshill | 30,262 | 85,538 | (75,974) | - | 39,826 |
| Keep Scotland Beautiful | 11,307 | - | (1,123) | - | 10,184 |
| High Street Hub Capital Grant | 452,000 | - | (34,479) | - | 417,521 |
| High Street Hub Revenue | 15,473 | 60,851 | (71,642) | - | 4,682 |
| NOLB - All Categories | 133,873 | 818,051 | (877,926) | 17,648 | 91,646 |
| | 824,286 | 1,173,377 | (1,228,805) | - | 768,858 |

Capital Fund

A grant from Coalfields Regeneration Trust to assist the charity to purchase the building that it trades from. This was intimated in 2007 on the condition that the building must be retained for 25 years, otherwise the amount will have to be repaid.

Enterprise Growth Fund

This is a capital grant which was used to purchase and install the BioMas boiler at Crosshill. The expenditure in the year relates to the annual depreciation charge.

The Gannochy Trust

Formula 25 – Funding from The Gannochy Trust to assist in the running of a Formula 25 Police programme.

Fife ETC - Challenge Fund

The Fife Employability and Training Consortium with BRAG as the lead member was funded by Fife Council's Fairer Scotland Fund to provide employability support across Fife.

The Robertson Trust

Support to management to improve employability programmes.

Corra Foundation

Two key projects have been supported by the this funding, The Square Start Project and The Pantry. All funding has been intended to support the welfare of the community following the Covid-19 Pandemic.

The Pantry

Along with the funding from The Corra Foundation several smaller grants were received to support The Pantry which has been set up to help support the welfare of the community following the Covid-19 Pandemic.

B.R.A.G. ENTERPRISES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

19 Restricted funds

(Continued)

Keep Scotland Beautiful

This is a capital grant to assist with the refurbishment of the offices at Thomson House, Methil. The depreciation of assets purchased will be offset with this fund.

High Street Hub Capital Grant

Funding to renovate 45 High Street, Leven to establish the Together Levenmouth Hub.

High Street Hub Revenue

Adapt & Thrive funding to support regeneration activity in Levenmouth, including the Hub and artisan markets.

NOLB

Scottish Government funded employability programme, serving young people and adults throughout Fife.

Coalfields Worx

Funding to provide training opportunities to unemployed clients and support environmental improvements in the Cowdenbeath area.

B.R.A.G. ENTERPRISES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

20 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

| | Balance at 1 April 2022 £ | Transfers £ | Balance at 1 April 2023 £ | Transfers £ | Balance at 31 March 2024 £ |
|------------------|---------------------------------|----------------|---------------------------------|----------------|----------------------------------|
| Designated Funds | 1,024,739 | 180,884 | 1,205,623 | - | 1,205,623 |
| | <u>1,024,739</u> | <u>180,884</u> | <u>1,205,623</u> | <u>-</u> | <u>1,205,623</u> |

The Designated Fund at 31 March 2024 represents the net book value of assets less associated borrowings and restricted funds relating to specific assets.

21 Unrestricted Funds

Year Ended 31 March 2024

| | Balance at 1 April 2023 £ | Incoming resources £ | Movement in funds | | | Balance at 31 March 2024 £ |
|--------------|---------------------------------|----------------------------|----------------------------|-----------------|---|----------------------------------|
| | | | Resources expended £ | Transfers £ | Revaluations, gains and losses £ | |
| General Fund | 200,271 | 609,855 | (770,382) | (48,468) | 331,664 | 322,940 |
| | <u>200,271</u> | <u>609,855</u> | <u>(770,382)</u> | <u>(48,468)</u> | <u>331,664</u> | <u>322,940</u> |

Year Ended 31 March 2023

| | Balance at 1 April 2022 £ | Incoming resources £ | Movement in funds | | | Balance at 31 March 2023 £ |
|--------------|---------------------------------|----------------------------|----------------------------|------------------|---|----------------------------------|
| | | | Resources expended £ | Transfers £ | Revaluations, gains and losses £ | |
| General Fund | 357,154 | 758,514 | (734,513) | (180,884) | - | 200,271 |
| | <u>357,154</u> | <u>758,514</u> | <u>(734,513)</u> | <u>(180,884)</u> | <u>-</u> | <u>200,271</u> |

The General Fund includes amounts which have been given to the charity to be used on specific projects which carry over into the following financial year and are in furtherance of the charity's overall aims and objectives

B.R.A.G. ENTERPRISES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

22 Analysis of net assets between funds

Year Ended 31 March 2024

| | Unrestricted funds 2024 £ | Designated funds 2024 £ | Restricted funds 2024 £ | Total 2024 £ |
|---|------------------------------------|----------------------------------|----------------------------------|--------------------|
| Fund balances at 31 March are represented by: | | | | |
| Tangible assets | 778,684 | 1,624,413 | - | 2,403,097 |
| Current assets/(liabilities) | (436,577) | - | 959,123 | 522,546 |
| Long term liabilities | (19,167) | (418,790) | - | (437,957) |
| | <u>322,940</u> | <u>1,205,623</u> | <u>959,123</u> | <u>2,487,686</u> |

Year Ended 31 March 2023

| | Unrestricted funds 2023 £ | Designated funds 2023 £ | Restricted funds 2023 £ | Total 2023 £ |
|---|------------------------------------|----------------------------------|----------------------------------|--------------------|
| Fund balances at 31 March are represented by: | | | | |
| Tangible assets | (10,025) | 1,636,988 | 624,525 | 2,251,488 |
| Current assets/(liabilities) | 239,463 | - | 144,333 | 383,796 |
| Long term liabilities | (29,167) | (431,365) | - | (460,532) |
| | <u>200,271</u> | <u>1,205,623</u> | <u>768,858</u> | <u>2,174,752</u> |

23 Cash generated from operations

| | 2024 £ | 2023 £ |
|--|----------------|----------------|
| Surplus/(deficit) for the year | (18,730) | (31,427) |
| Adjustments for: | | |
| Depreciation and impairment of tangible fixed assets | 294,635 | 116,143 |
| Movements in working capital: | | |
| Decrease in debtors | 418,064 | 67,770 |
| Increase in creditors | 197,175 | 81,673 |
| Cash generated from operations | <u>891,144</u> | <u>234,159</u> |

B.R.A.G. ENTERPRISES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

24 Analysis of changes in net funds/(debt)

| | At 1 April 2023 £ | Cash flows £ | At 31 March 2024 £ |
|--|----------------------|-----------------|-----------------------|
| Cash at bank and in hand | 123,450 | 753,988 | 877,438 |
| Loans falling due within one year | (23,015) | - | (23,015) |
| Loans falling due after more than one year | (460,532) | 22,575 | (437,957) |
| | <u>(360,097)</u> | <u>776,563</u> | <u>416,466</u> |